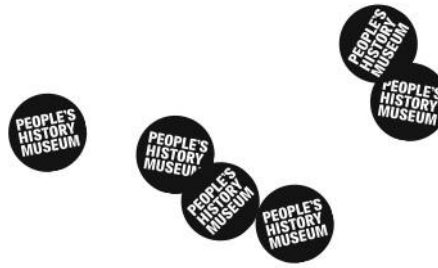


**Labour History Archive & Study Centre**

People’s History Museum  
Left Bank  
Spinningfields  
Manchester, M3 3ER



**Photography request and copyright declaration**

**Copyright Declaration:**

I declare that:

- I have not been previously supplied with a copy of the same material by you or any other member of LHASC staff, and I have only taken one copy
- I will not use the copy except for a non-commercial purpose or private study and will not provide a copy of it to any other person
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Signature .....  
(this must be the signature of the person requesting the photography)

Name (in capitals).....

Address.....

.....Date.....

**Digital camera policy:**

Digital photography by researchers will be permitted free of charge in the reading room providing the following is adhered to:

- Digital cameras must only be used after prior consultation with archive staff
- Before commencing photography, researchers will be requested to fill in a copyright form. It will be the responsibility of the researcher to comply with copyright law
- Fragile items unsuitable for photography will be identified by archive staff and cannot be photographed
- Staff can supply and demonstrate how to use weights and rests to support documents whilst being photographed
- Disturbance is not to be caused to other readers. If this is the case the researcher will be asked to cease photography
- The use of tripods or flash photography is forbidden. High levels of light are damaging to documents
- Professional copies may be available from the Museum Registrar, see archive staff for more details
- Use of digital cameras is at the owners risk